



The mark of quality for domestic heating

Installation, Commissioning and Service Record



CYLINDER COMMISSIONING CHECKLIST

CYLINDER SERIAL No. _____ NOTIFICATION No. _____

APPLIANCE & TIME CONTROL DETAILS

MANUFACTURER			MODEL		
CAPACITY	litres		SERIAL No.		
TYPE	UNVENTED	<input type="checkbox"/>	or THERMAL STORE	<input type="checkbox"/>	
TIME CONTROL	PROGRAMMER	<input type="checkbox"/>	or TIME SWITCH	<input type="checkbox"/>	

BOILER PRIMARY SETTINGS (INDIRECT HEATING ONLY) ALL BOILERS

IS THE PRIMARY A SEALED OR OPEN VENTED SYSTEM? SEALED OPEN

WHAT IS THE BOILER FLOW TEMPERATURE? _____ °C

ALL MAINS PRESSURISED SYSTEMS

WHAT IS INCOMING STATIC COLD WATER PRESSURE AT THE INLET TO THE PRESSURE REDUCING VALVE? _____ bar

HAS STRAINER (IF FITTED) BEEN CLEANED OF INSTALLATION DEBRIS? YES NO

HAS A WATER SCALE REDUCER BEEN FITTED? YES NO

WHAT TYPE OF SCALE REDUCER HAS BEEN FITTED? _____

UNVENTED SYSTEMS ONLY

ARE COMBINED TEMPERATURE AND PRESSURE RELIEF VALVE AND EXPANSION VALVE FITTED AND DISCHARGE TESTED? YES NO

IS PRIMARY ENERGY SOURCE CUT OUT FITTED (NORMALLY 2 PORT VALVE)? YES NO

WHAT IS THE PRESSURE REDUCING VALVE SETTING (IF FITTED)? _____ bar

WHERE IS OPERATING PRESSURE REDUCING VALVE SITUATED? _____

HAS THE EXPANSION VESSEL OR INTERNAL AIR SPACE BEEN CHECKED? YES NO

WHAT IS THE HOT WATER TEMPERATURE AT THE NEAREST OUTLET? _____ °C

THERMAL STORES ONLY

WHAT IS THE OPERATING SETTING OF THE PRESSURE REDUCING VALVE (WHERE FITTED)? _____ bar

WHERE IS PRESSURE REDUCING VALVE SITUATED? _____

WHAT STORE TEMPERATURE IS ACHIEVABLE? _____ °C

WHAT IS THE MAXIMUM HOT WATER TEMPERATURE? _____ °C

WHAT IS THE MAXIMUM HOT WATER FLOW RATE AT MAXIMUM TEMPERATURE? _____ lts/min

ALL PRODUCTS

DOES THE HOT WATER SYSTEM COMPLY WITH THE APPROPRIATE BUILDING REGULATIONS? YES

HAS THE SYSTEM BEEN INSTALLED AND COMMISSIONED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS? YES

HAVE YOU DEMONSTRATED THE OPERATION OF THE SYSTEM CONTROLS TO THE CUSTOMER? YES

HAVE YOU LEFT ALL THE MANUFACTURER'S LITERATURE WITH THE CUSTOMER? YES

COMPETENT PERSON'S SIGNATURE _____ CUSTOMER'S SIGNATURE _____

(To confirm demonstrations of equipment and receipt of appliance instructions)

COMMISSIONING ENG'S NAME PRINT _____ CORGI ID No. _____

SIGN _____ DATE _____

SERVICE INTERVAL RECORD

It is recommended that your water system is serviced regularly and that you complete the appropriate Service Interval Record Below.

Service Provider. Before completing the appropriate Service Interval Record below, please ensure you have carried out the service as described in the boiler manufacturer's instructions and in compliance with all relevant codes of practice.

SERVICE 1 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

SERVICE 2 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

SERVICE 3 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

SERVICE 4 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

SERVICE 5 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

SERVICE 6 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

SERVICE 7 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

SERVICE 8 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

SERVICE 9 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

SERVICE 10 DATE _____
ENGINEER NAME _____
COMPANY NAME _____
TEL No. _____
CORGI ID CARD SERIAL No. _____
COMMENTS _____
SIGNATURE _____

